**[](https://es.smartsheet.com/try-it?trp=27201&utm_language=ES&utm_source=integrated+content&utm_campaign=/free-timesheet-and-time-card-templates&utm_medium=ic+any+pay+period+timesheet+template+word+es&lpa=ic+any+pay+period+timesheet+template+word+es&lx=pQhW3PqqrwhJVef8td3gUgBAgeTPLDIL8TQRu558b7w)PLANTILLA DE PARTE DE HORAS DE CUALQUIER PERÍODO DE PAGO**

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| **EMPLEADO** | |  | **COMPAÑÍA** | |
| **NOMBRE** |  |  | **NOMBRE** |  |
| **NÚMERO DE IDENTIFICACIÓN** |  |  | **DIRECCIÓN** |  |
| **DIRECCIÓN** |  |  |  |
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| **DEPARTAMENTO** |  |  | **TELÉFONO** |  |
| **DIRECTOR** |  |  | **CORREO ELECTRÓNICO** |  |

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| **FECHA** | **RELOJ EN** | **RELOJ OUT** | **TIEMPO DE DESCANSO TOTAL EN HRS** | **TOTAL DE HORAS REGULARES** | **TOTAL DE HORAS EXTRAS** | **HORAS DIARIAS COMBINADAS** |
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|  | **TOTAL DE HORAS** | |  |  |  |  |

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| **FIRMA DEL EMPLEADO:** |  | **FECHA:** |  |
| **FIRMA DEL GERENTE:** |  | **FECHA:** |  |