**[A blue and white sign

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Template**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Project Title** | **Project ID** | **Company** | **Project Manager** |  | **Date** | **Version** |
|  |  |  |  |  |  |  |

| **Task ID** | **Task Description** | **Dependent Upon** | **Task Owner** | **Task Resources** | **Task Status (%)** | **Estimated Cost ($)** | **Begin Date** | **Estimated Date of Completion** | **Actual Date of Completion** | **Additional Info** | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | **Activity Title** | **(Task ID)** |  |  |  |  |  |  |  |  | |
| **1.1** | Task |  |  |  |  |  |  |  |  |  | |
| 1.1.1 | Subtask |  |  |  |  |  |  |  |  |  | |
| 1.1.2 | Subtask |  |  |  |  |  |  |  |  |  | |
| 1.1.3 | Subtask |  |  |  |  |  |  |  |  |  | |
| **1.2** | Task |  |  |  |  |  |  |  |  |  | |
| 1.2.1 | Subtask |  |  |  |  |  |  |  |  |  | |
| 1.2.2 | Subtask |  |  |  |  |  |  |  |  |  | |
| **1.3** | Task |  |  |  |  |  |  |  |  |  | |
| 1.3.1 | Subtask |  |  |  |  |  |  |  |  |  | |
| **1.4** | Task |  |  |  |  |  |  |  |  |  | |
| 1.4.1 | Subtask |  |  |  |  |  |  |  |  |  | |
| 1.4.2 | Subtask |  |  |  |  |  |  |  |  |  | |
| 1.4.3 | Subtask |  |  |  |  |  |  |  |  |  | |
| 1.4.4 | Subtask |  |  |  |  |  |  |  |  |  | |
| **2** | **Activity Title** |  |  |  |  |  |  |  |  |  | |
| **2.1** | Task |  |  |  |  |  |  |  |  |  | |
| 2.1.1 | Subtask |  |  |  |  |  |  |  |  |  | |
| 2.1.2 | Subtask |  |  |  |  |  |  |  |  |  | |
| **2.2** | Task |  |  |  |  |  |  |  |  |  | |
| 2.2.1 | Subtask |  |  |  |  |  |  |  |  |  | |
| 2.2.2 | Subtask |  |  |  |  |  |  |  |  |  | |
| **2.3** | Task |  |  |  |  |  |  |  |  |  | |
| 2.3.2 | Subtask |  |  |  |  |  |  |  |  |  | |
| **2.4** | Task |  |  |  |  |  |  |  |  |  | |
| 2.4.1 | Subtask |  |  |  |  |  |  |  |  |  | |
| **3** | **Activity Title** |  |  |  |  |  |  |  |  |  | |
| **3.1** | Task |  |  |  |  |  |  |  |  |  | |
| 3.1.1 | Subtask |  |  |  |  |  |  |  |  |  | |
| **3.2** | Task |  |  |  |  |  |  |  |  |  | |
| 3.2.1 | Subtask |  |  |  |  |  |  |  |  |  | |
| **3.3** | Task |  |  |  |  |  |  |  |  |  | |
| 3.3.1 | Subtask |  |  |  |  |  |  |  |  |  | |
| **3.4** | Task |  |  |  |  |  |  |  |  |  | |
| 3.4.1 | Subtask |  |  |  |  |  |  |  |  |  | |
| 3.4.2 | Subtask |  |  |  |  |  |  |  |  |  | |
|  |  |  |  | **Estimated Total** | |  |  | | | |  | |  |  |

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| --- |
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